

Declarations of Interest

Integrated Governance Group

8 July 2013

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Purpose of Paper	This paper presents to the Integrated Governance Group the declarations of interest of the Directors of the West and South Yorkshire and Bassetlaw CSU (WSYBCSU) in line with the local standing operating procedure for the Standards of Business Conduct Policy of the NHS Commissioning Board (April 2012).
Key Messages/Issues	

Public sector values underpin the work of the NHS and WSYBCSU aspires to the highest standards of corporate behaviour and responsibility.

This paper, confirming declarations of interests, demonstrates that WSYBCSU is identifying current or potential conflicts that may arise between the interests of Directors and personal interests, associations and relationships. Appendix A provides the detail of the declarations.

WSYBCSU is acting in line with the current policy and guidance relating to declarations of interest, namely:

- Code of Conduct and Accountability in the NHS (July 2004) and the public sector values of accountability, probity and openness
- The seven Nolan principles of public life
- Standards of Business Conduct of the NHS Commissioning Board (October 2012) and the WSYBCSU standard operating procedure for local arrangements of this policy
- The Operating Framework which requires WSYBCU to seek and receive declarations of interest from Directors.

Directors are responsible for ensuring that any changes to their interest are declared within one month of becoming aware of these.

Declarations of interest for senior managers, staff and any persons appointed in an advisory capacity, which may conflict with those of the CSU, are also being sought in line with the standard operating procedure and will be retained in a register. This includes the Customer/ Client Relationship Managers.

Once independent advisors are appointed, their declarations will be sought and a full list of declarations of all members of the Advisory Forum will be presented on an annual basis.

Recommendations

Integrated Governance Group members are requested to:

- i. note the declarations of interest presented
- ii. consider whether any of the declarations present a conflict of interest that require managing
- iii. note ongoing work to implement the standard operating procedure for Standards of Business Continuity

Risks

Where any declared interests present a conflict of interest these need to be managed to protect the integrity of the NHS commissioning system and to protect WSYBCSU from any perceptions of wrong doing, ensuring that decisions made are taken, or seen to be taken, without any possibility of the influence of external or private interest.



West and South Yorkshire and Bassetlaw
Commissioning Support Unit

Register of Interests

June 2013

Name of Director and Position Held	Details of interest Declared
Alison Hughes, Managing Director	None
Mike Savage, Chief Finance Officer	None
Pete Thomas, Commercial Director	None
Sarah Fatchett, Director	Owner of 365 Response Limited Owner of Nyon Advisory Limited Wife of B Fatchett, SRCL Limited – supplier to the NHS Owner of Health on the High Street Limited
Debbie Hilditch, Director	None
Maureen Goddard, Associate Director	None
Jane Westmoreland, Associate Director	None

Original copies are held by the Governance Team of the WSYB CSU.